



HARTNELL COLLEGE

**Outcomes & Assessment Committee
Meeting Minutes
May 11, 2020 • 3:30 p.m. – 4:45 p.m.
HOME**

Members

Name	Representing	Present	Absent
Dave Beymer	Faculty (PE/Kinesiology)	X	
Eric Bosler	Faculty (Photography)	X	
Brook Foley	Faculty (Counseling)	X	
Toni Gifford	Faculty (Nursing)	X	
Guy Hanna	Classified (LLS&R)	X	
Peggy Mayfield	Faculty (Library)	X	
Sachiko Matsunaga	Dean (L&LSR)	X	
Liz Morales	Faculty (Business)	X	
Cheryl O'Donnell	Faculty (Business, CSS)	X	
Dan Petersen	Faculty (English)	X	
Lesha Rodriguez	Faculty (Art)	X	

Guests

Name	Representing	Present	Absent

CALL TO ORDER: The meeting was called to order at 3:34 p.m. by Cheryl O'Donnell. Meeting was conducted via Zoom due to the shelter-in-place order.

ACTION ITEMS:

- 1. Approval of Agenda:** The 05.11.2020 agenda was approved as written.
- 2. Approval of Minutes:** Minutes for the 4/27/20 meeting were approved with modification as suggested by Dave Beymer.

INFORMATION/DISCUSSION/PRESENTATIONS

- 1. Value Rubric Project:** Discussion and presentations continued on the Value Rubric project.

Global Engagement CC: The Global Engagement team presented the work that had been continued on their rubric. Capstone criteria for the three categories (Knowledge, Skills, and Attitudes) has been completed. Remaining criteria for columns 3, 2, and 1 need to be reviewed. Discussion occurred about the perspective that is used to view cultural rules and biases. Should it be from the individual's perspective or that of the culture itself. Wording in column 3 of the Knowledge category was changed to be

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parallel with that used in column 4, “perspectives about own and other cultural rules and biases.” Discussion also focused on if there needs to be a separation or delineation in each category for assessment purposes to indicate if learning had occurred for one of the two sub-categories but not the other. Could possibly indicate this in the N/A column. When this rubric is taken as far as the committee feels it can, it will be given to instructors who teach courses that were placed by the GE sub-committee into the Global Engagement CC. Guy and Cheryl will identify these instructors and send for review.

Inquiry and Reasoning CC: There are three value rubrics that align with this CC:

- **Problem solving**
- **Inquiry and Analysis**
- **Critical Thinking**

Dan likes the critical thinking rubric the best. Toni commented that we need to add problem solving category to that rubric to address the variety of courses in the math and science areas that incorporate problem solving.

Communication CC:

Written communication: Dan presented some additional language that he suggested to be added to the written communication rubric. The additional row was to add a category for documentation of sources, which he stated was vital to what we do in academic writing. The question was brought up as to what terminology should be used to refer to the bibliography. In the previous meeting Dr. Matsunaga provided a report from CSULA that contained a rubric. Dan will work with Dr. Matsunaga to review her rubric with the value rubric that he modified.

Oral communication: Cheryl will share the value rubric with Jason Hough and Daniel Lopez for their review and input.

Target date for completing the rubric project is September 28.

2. Thank you to Peggy Mayfield and Eric Bosler followed by a celebration at the Beymer’s!

ADJOURNMENT: The meeting concluded at 4:24 p.m.

NEXT MEETING(S): September 14, 2020

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